

Elgin Street PS School Council Meeting Minutes 14th November 2022**7:15pm-9:15pm (Virtual)**

Council Members		Emails
Co-Chairs	Anne Cole /	annicole@hotmail.com
	Katie Gibbs	katiemgibbs@gmail.com
Fundraising Chair	Natalie Lyle	Natalie.Lyle@me.com
Treasurer	Rebecca Mulligan	rebecca_mulligan@hotmail.com
Secretary	Vikki Esplin	vikkiesplin@gmail.com
Tech rep	Rabia Sajjad	rabia.sajjad05@gmail.com
Community Reps	Andrea Rahim	dr.andrea.rahim@gmail.com
	Peggy Cho	Peichen.cho@gmail.com
	Zofia Mazurek-Durlak	Zofia.mazurek@gmail.com
	Maria Barrett-Morris	hibedi@hotmail.com
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	Teresa McLeod	teresamcleodrdh@gmail.com
	Malaka Hendela	malakahendela@gmail.com
	Meghan Burke	burkemeghan@yahoo.com
Teacher Reps Teacher Principal	Kylie Willcocks	kylie.willcocks@ocdsb.ca
	Ingrid Bower	ingrid.bauer@ocdsb.ca
	Brian Begbie	brian.begbie@ocdsb.ca

Attendance:
Katie Gibbs; Aden Gebremeskel; Rebecca ; Teresa Mcleod, Brian Begbie, Rabia Sajjad; Kylie Willcocks; Meghan Burke, Vivienne Macy, Zofia Mazurek-Durlak; Natalie Lyle, Malaka Hendela, Ingrid Bauer,
Apologies:
Anne Cole, Simon Roy; Peggy Cho, Maria Barrett-Morris, Jess Wells; Andrea Rahim

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<u>Meeting Minutes and Agenda Notes</u>	
<u>Discussions</u>	<u>Actions</u>
1. Welcome and Introductions	
2. Approval of Agenda (Decision)	
Motion to approve the agenda: - RM - Moved KW - Second Motion passes	Check Michael Status Add Malaka presence
3. Approval of Minutes (October 2022) and review of action items (Decision)	
NL noted Rebecca Mulligan not Darren on names OCDSB - Movie Approving a motion - needs to be clear what we are voting on ZMB - approved TM - seconded	VE to change on previous minutes
4. Chair's Report	
KG - Co-chair with Anne, but tonight Katie chairing Google group sorted for new Parent Council members Access to OCDSB parent council email	
5. Treasurer's Report (Discussion/Decision)	

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<p>RM shared:</p> <ul style="list-style-type: none">• \$6273.11 - beginning of month• \$6369.16 Total now with mabel label incl.• \$16,575.09 (\$10k online)• \$5k to be kept in the bank• \$11,575.09 - to spend this year <p>Dec / Spring fundraiser with 'Tuc Gear' amount to be added to the total - receivable coming. Line item TBD. Needs to be tracked as a receivable</p> <p>Dec 2021 \$473.83 May 2022 \$159.72 - TUC replied to NL at end of meeting with figures</p> <p>Defer approving financial report - RM unable to stay at meeting</p>	<p>\$TBD. To be added as a line item. BB / KG - to get advice from Finance / follow up with Tuc</p>
<p>6. Principal's Report</p>	
<p>Cross country commenced Workshop - Mandalas - visual arts Acts of Kindness / anti-bullying week Progress reports - new system Aspen - 17th Oct to parents 24/25 - parent/teacher interviews Remembrance Day - performance / parent assembly</p> <p>ZM-D - concerned are all parents reading the newsletter? - Can assemblies be offered outside?</p>	
<p>7. Fundraising Committee Report (Discussion/Decision)</p>	

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<p>Tuc Gear - ATC discussions on ethics</p> <ul style="list-style-type: none">- Local brands have higher prices- Opposed to pursuing with this company before Christmas (until previous payments are resolved) <p>Movie Night - Key volunteers required</p> <ul style="list-style-type: none">- Aden volunteered- Need some people for concession / set up- Double counting needed for float <p>Pizza \$2.50, Drinks \$1</p> <p>Glebe video don't have video Buy video and auction for it</p> <p>Motion to buy a video on DVD and auction it off Mover - NL Second - VE Motion Approved</p> <p>MH raising concern about whether insurance needed for movie night? Last year's waiver is not in date now. Participant liability, personal liability, is a concern. Councils need to purchase supplementary insurance because it is not covered even if the Principal is not there. If no staff members present - not sanctioned.</p> <p><i>MH - A- Sanctioned events are those events that are approved by the principal, the vice-principal and/or staff designate(s) who will be directing and supervising the event. School council members may assist in organizing the event but are acting as volunteers on behalf of the school. In such cases, these events must be attended by the principal or designated staff for the duration of the event. School council members, acting as volunteers, would be covered under the District's liability insurance</i></p> <p>Bill Tyers - contact person to clarify risk</p> <p>MH would like to resign without this information by Friday 18th November</p> <p>BB spoken to superintendent who said it is not required for school council event</p> <p>AG - could the supplemental insurance be something easier to get for now? VE - Is canceling earlier better than canceling last minute?</p>	<p>Approved purchasing video</p> <p>BB to follow up with risk management at OCDSB (Bill / Prince)</p> <p>Confirmation required in writing - forwarded out to group. Email vote.</p>
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<p>ZMB - Could it be a 'school event'?</p> <p>RS - Could it be postponed to another date which is more suitable for BB, once insurance is in place?</p> <p>NL - Principal not always present for everything (book fair / movie) - not school sanctioned.</p> <p>Decisions to be determined</p> <ul style="list-style-type: none">- What do we need for a movie night?- Council insurance- 9th December next one <p>Move to pause November movie night - KG, - Second MH, no opposing. Motion approved.</p> <p>Fundraising group - to discuss options for clothing purchases - spirit wear</p> <ul style="list-style-type: none">- Vote needed at next meeting <p>Email - NL if interested in Fundraising sub-committee</p>	<p>Movie night was postponed. Next one on 9th Dec</p>
<p>8. Milk</p>	
<p>Milk could be something for another academic year. Too timely atm.</p> <p>NL - concerned from an equity point of view - nutritious</p> <p>MH - asked if Pizza could go back to school council - BB working well atm under school</p>	<p>Milk will not be possible this academic year</p>
<p>9. OCASC Representative Vacancy</p>	
<p>MH - to be chair</p> <p>Next year going to another school - would like to hand over</p> <p>One extra meeting - a community of information</p>	
<p>9. Next meeting</p>	
<p>Tuesday 12th December 2022</p>	<p>KG to confirm with AC her availability to chair</p>
<p>Website to be on next agenda</p> <p>RS and NL to connect,</p> <p>https://elginstps.ocdsb.ca/school_council</p> <p>The information and password is provided by ocdsb via principal</p> <p>Minutes and finances to be posted on there</p>	

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<p>Example of a school using website well: https://broadviewps.ocdsb.ca/school_council AC / KG - to be cc'd in all emails together as co-chairs</p>	
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